

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 28, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 28, 2012, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, Building Commissioner Darla Blazey, City Attorney William Shaneyfelt, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 14, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the minutes. Motion carried 3-0.

KIMBALL INDUSTRIAL PARK/POWER DRIVE

Phil Buehler with Brosmer Land Surveying and representing Kimball International came before the Board to discuss the plat for a portion of Kimball Industrial Park. He said Power Drive is currently a private drive and in the replatting process Kimball would like to dedicate Power Drive to the City. He presented a plat that was not a final plat.

Mayor Seitz said there was one plat for that area. A replat is being done because Stens is purchasing a facility from Kimball and Stens has to have access to public roadway. City Engineer Chad Hurm said there are two procedures the plating process and the Board of Public Works and Safety needs to understand what it is taking over prior to final plat acceptance. City Attorney William Shaneyfelt said according to code section 17.05.140 any modification from the construction standards contained within the City of Jasper Design Standards and

Specifications Manual may only be considered by the Plan Commission after it receives a favorable recommendation from the Board of Public Works and Safety.

Hurm said the street department did an inspection of the Power Drive area and provided a written report with their comments. Mayor Seitz said Stens was given property tax abatement. He also said the road surface and storm sewers are not up to our standards but in his opinion the City should not stand in the way of economic development and we should waive the development standards and accept the plat.

Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to give a favorable recommendation from the Board of Public Works and Safety to the Plan Commission on the plat presented. Motion carried 3-0.

ROJAC TRAIN RENTAL FEES

ROJAC will be renting the train on May 20, 2012, for Old Jasper Days. IRM will charge the City \$600.00 for four [4] one-half hour trips. There was a request from ROJAC that the City does not add on any additional fees and charges ROJAC \$600.00 to rent the train.

A **motion** was made by David Prechtel and seconded by Mayor Seitz that no additional fees be added to the \$600.00 amount charged by IRM be charged in the lease agreement between the City of Jasper and ROJAC on May 20th for Old Jasper Days since ROJAC promotes tourism and provides economic development in the City. Motion carried 3-0.

POLICE DEPARTMENT REPORTS

Police Chief J. Michael Bennett said Connie Betz accepted the conditional offer of employment for the parking enforcement officer position and will start on March 5, 2012.

Bennett reported that the testing is finished for those applying for the telecommunicator positions. They are now doing background checks on three applicants.

Bennett then said the narrow banding started today and should finish tomorrow. It is mandated by the federal government.

Bennett then distributed the January 2012 police department activity report for the board members to review.

QUOTES FOR DARE T SHIRTS

Assistant Police Chief Nathan Schmitt presented quotes for 375 DARE T-shirts for the 5th grade DARE graduation. He said they need 368 size small through XL shirts and 7 size XXL shirts.

Price per shirt	Size small-XL	Size XXL	Size XXXL
Bohnert Advertising	\$4.44	\$5.94	\$5.94
CG Promotionals	\$5.99	\$6.99	\$7.99
Jasper Shirtworks	\$5.80	\$7.80	\$8.80

Schmitt recommended accepting the low quote submitted by Bohnert Advertising Specialties for a total of \$1675.50.

A **motion** was made by David Prechtel and seconded by Timothy Bell to accept the quote from Bohnert Advertising Specialties for 375 DARE T-shirts for a total of \$1675.50. Motion carried 3-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close Robert Street at the 13th Street intersection for one day in order to repair a tile where water is seeping out.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to close Robert Street at 13th Street on a date to be determined to repair a seepage tile. Motion carried 3-0.

TRANSFER ASSET

City Engineer Chad Hurm asked permission to transfer asset #101920, a HP T1100 color printer/plotter, to the electric department for \$3500.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to transfer the plotter from the engineering department to the electric department for \$3500 upon approval of the transfer by the Utility Service Board. Motion carried 3-0.

SILVER SPRINGS III

City Engineer Chad Hurm on behalf of Kerstiens Development Inc asked to extend the performance bond for Silver Springs III for one year through February 22, 2013. He said they provided the City with a renewed letter of credit.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the request of Kerstiens Development and extend the performance bond for Silver Springs III for one year to February 22, 2013. Motion carried 3-0.

CAMBRIDGE ESTATES

City Engineer Chad Hurm on behalf of T & J Rental Properties asked to extend the performance bond for Cambridge Estates for one year from the date of the letter. The letter of credit matures on March 1, 2013.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to extend the performance bond for Cambridge Estates for one year beyond the expiration of the current bond but not beyond March 1, 2013. Motion carried 3-0.

REPORTS

City Engineer Chad Hurm gave a report on two projects. He said there will be a change order for the Badendorf Storm Sewer Replacement project because of certain fill needed for the pipe. He also said they will do a walk-thru for a punch list for the buildings at the former landfill that were repaired because of storm damage from last year.

JUNK ASSET

Personnel/Safety Director Charles Schneider asked permission to junk former Mayor Bill Schmitt's computer, asset #100049. It is an old computer that has been replaced and the information has been transferred to another computer. He said the street department will destroy the item.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to destroy asset #100049, former Mayor's computer, in our prescribed method. Motion carried 3-0.

FIRE DEPARTMENT REPORTS

Fire Chief Kenneth Hochgesang said ISO conducted its audit last Wednesday. The last inspection was conducted in 2000. Hochgesang explained what occurred that day and at the end of the day ISO discussed the audit with the Mayor. The current insurance rating is 5 and the City is hoping we can improve the rating.

Hochgesang then gave a report on the new fire engine. An inspection of the truck by the City is scheduled for Thursday, March 15, 2012. The expected delivery date is Tuesday, March 20th with training scheduled that night.

Hochgesang reported that siding is being put on the 1512 Jackson Street house.

Hochgesang distributed a maintenance and fuel report.

STRAWBERRY FESTIVAL

At the last meeting Jasper Chamber of Commerce Director Nancy Eckerle asked permission for the Lions Club to use the Buehler Plaza shelter house at no charge for the strawberry festival on May 20th. Mayor Seitz said after that meeting Chad Blessinger with the Lions Club was informed that the shelter house rental fee would not be waived because the Club is having a fundraiser. Last year there was not a fee because the Plaza area was flooded and the strawberry festival was held a location that does not require a fee.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell that the Lions Club be charged a rental fee for the number of shelter houses used on May 20th for the strawberry festival. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by David Prechtel to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:02 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 13th day of March, 2012.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer